NATIONAL APPRENTICE AND INDUSTRIAL TRAINING AUTHORITY

Transformation of Apprenticeship to NVQ - Establishment Assesment Guide

Requirement of Tools , Equipment and others for

Hotel Operations Multitasker

Competency Standards Code : H55S043.0

(Selected Package for Apprenticeship Mode)

Sourse : National Competency Standard

Name , Address of Estblishment & Contact Number

Date of Assessment : **District :**

NO	Tools,Equipments & Others	Requirment for the Units							Availability at Establishment (Yes/No)	Remarks
		1	2	3	4	5	6	7		
1	Accessories for differently abled guests				√					
2	Baggage trolley	√								
3	Bluetooth Devices		√							
4	Bottle opener						√			
5	Carts and trolleys use for cleaning					√				
6	Chafing dishes						√			
7	Chairs						√			
8	Computer		√							
9	Computer /Tabs (Tablet computers)	√								
10	Computer with relevant software				√					
11	Condiments						√			
12	Cookers and Ovens							√		
13	Cooking utensils							√		
14	Crates							√		
15	Credit card imprinter	√								
16	Crockery						√			
17	Cutlery						√			
18	Cutlery and Crockery							√		
19	Differently abled accessories	√								
20	Electrical equipment					√				

21	Emergency numbers lists		√							
22	Fax machines		√							
23	Food platters						√			
24	Fryers							√		
25	Gel fuel for burners						√			
26	Glass ware						√			
27	Hand sets		√							
28	House phones / intercom	√								
29	Important and routine contact number lists		√							
30	Internet Facility		√							
31	Kitchen Utensils							√		
32	Knives and cutting boards							√		
33	Laptop			√	√					
34	Luggage Trolley				√					
35	Manual equipment					√				
36	Microwave ovens							√		
37	Mini bar				√					
38	Mobile phone / Tab			√	√					
39	Mobile ramps			√						
40	Mops &buckets							√		
41	PMS		√							
42	PPE					√				
43	Printer/photocopier	√								
44	Refrigerators and Freezers							√		
45	Room key, Card Key, Key Card	√								
46	Safety box				√					
47	Scrapers							√		
48	Scrubbing brush							√		
49	Service cutlery and tongs						√			
50	Smart Devices		√							
51	Tables						√			
52	Tea and coffee making facilities						√			

53	Telephone system (PBX)		√							
54	Toasters							√		
55	Trays						√			
56	Umbrella	√								
57	Vacuum cleaner							√		
58	Waiting area with furniture	√								
59	Wheelchair			√						
60	WiFi Devices		√							
61	Wire brush							√		

	Selected Qualification (Package)	Units

Forwarded by:	***Recommended by:***
Name of the Officer : ……	*Name of the Officer : ……*
Designation : ……	*Designation : ……*
Signature : ……	*Signature : ……*
Date : ……	*Date : ……*
Official Stamp : ……	*Official Stamp : ……*

Certified by:

Name of the Officer : …… *Designation : ……*

Signature : …… *Official Stamp : ……*

Date : ……