NATIONAL APPRENTICE AND INDUSTRIAL TRAINING AUTHORITY

Transformation of Apprenticeship to NVQ - Establishment Assesment Guide

Requirement of Tools , Equipment and others for

ROOM ATTENDENT

Competency Standards Code : H55S002.1

(Selected Package for Apprenticeship Mode)

Sourse : National Competency Standard

Name , Address of Estblishment & Contact Number

Date of Assessment : **District:**

NO	Tools,Equipments & Others	Requirment for the Units								Availability at Establishment (Yes/No)	Remarks
		1	2	3	4	5	6	7	9		
1	Abrasives	✓	✓	✓	✓						
2	Bed room stationary	✓	✓	✓	✓						
3	Bedding	✓	✓	✓	✓						
4	Bedside Supplies	✓	✓	✓	✓						
5	Blower	✓	✓	✓	✓						
6	Bottle openers					✓					
7	Box Sweeper	✓	✓	✓	✓						
8	Brushes	✓	✓	✓	✓						
9	Calculator							✓			
10	Coaster					✓					
11	Coloured tape and paint								✓		
12	Computer with internet facilities						✓	✓			
13	Dustbins	✓	✓	✓	✓						
14	Dusting Cloths	✓	✓	✓	✓						
15	Dustpans	✓	✓	✓	✓						
16	Fire protection equipment								✓		
17	First aid box with essential items								✓		
18	Floor wiper	✓	✓	✓	✓						

19	Glass wiper	✓	✓	✓	✓						
20	glasses					✓					
21	Hair Dryer	✓	✓	✓	✓						
22	Housekeeping Trolley	✓	✓	✓	✓						
23	Mini bar items & beverage					✓					
24	Mini Bar Supplies	✓	✓	✓	✓						
25	Mini fridge					✓					
26	Mop Wringer trolley	✓	✓								
27	Mops	✓	✓	✓	✓						
28	Non-slip Floor -mat	✓	✓	✓	✓						
29	Paper serviettes					✓					
30	Personal Protective Equipment								✓		
31	Polishing Machine	✓	✓	✓	✓						
32	Posters								✓		
33	Relevant communication devises submitted by organization management						✓				
34	Safety signs and symbols								✓		
35	Scrubbers	✓	✓	✓	✓						
36	Scrubbing machine	✓	✓	✓	✓						
37	Shampoo machine	✓	✓	✓	✓						
38	Shaving Mirror	✓	✓	✓	✓						
39	Soap/shampoo/conditioners/ body lotions/ bath salt/bath foam/clone etc	✓	✓	✓	✓						
40	Spray Bottles	✓	✓	✓	✓						
41	Stationeries						✓	✓			
42	Steam Cleaning Machine	✓									
43	Stirrer					✓					
44	Tooth paste and brush	✓	✓	✓	✓						

45	Trolley/cart					✓					
46	Unit Title Handle mini bar					✓					
47	Vacuum Cleaner	✓	✓	✓	✓						
48	Vanity Tray	✓	✓	✓	✓						
49	Wet and dry cleaner	✓	✓	✓	✓						
50	Wringer trolley			✓	✓						

	Selected Qualification (Package)	Units

forwarded by:	***Recommended by:***
Name of the Officer : ……	*Name of the Officer : ……*
Designation : ……	*Designation : ……*
Signature : ……	*Signature : ……*
Date : ……	*Date : ……*
Official Stamp : ……	*Official Stamp : ……*

Certified by:

Name of the Officer : …… *Designation : ……*

Signature : …… *Official Stamp : ……*

Date : ……