CHILD CARE GIVER

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Competency Standards Code: N85S018
Source: National Competency Standard

National Certificate at NVQ Levels in the occupation of Guest Relation Agent

will be awarded to those who are competent in
Units 1+2+3+4+5+6+7+8+9+10+11+12+13+14 **- H55S06Q2L4 = NVQ Level 4**



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Unit of competency	Element Number	Elements of Competence
01) Practice occupational health and safety measures U01	**1.1**	Follow workplace health and safety procedures
	1.2	Follow workplace emergency procedures
	1.3	Adhere to good environmental practices
02) Carryout workplace communication U02	**2.1**	Apply oral communication at work place
	2.2	Apply non-verbal communication
	2.3	Apply written communication and sign age
	2.4	Respond positively to individual differences
03) Apply workplace literacy and numeracy U03	**3.1**	Identify literacy and numeracy demands of the workplace
	3.2	Apply a range of skills that support workplace literacy and numeracy
04) Work in teams U04	**4.1**	Communicate with team members
	4.2	Participate in team work activities
5) Maintain housekeeping standards U05	**5.1**	Carry out cleaning activities
	5.2	Dispose waste
	5.3	Carry out laundry activities
6) Arrange Physical Environment U06	**6.1**	Arrange furniture, materials and accessories
	6.2	Arrange children's personal items
	6.3	Arrange sleeping area
	6.4	Arrange dining area
	6.5	Arrange food preparation areas
	6.6	Arrange outdoor area
7) Maintain health, safety and effective environment U07	**7.1**	Maintainchildren's hygiene
	7.2	Provide medical treatments under supervisions
	7.3	Maintain safe environment
	7.4	Provide emergency care and first aid under supervision
8) Provide Food and Beverages	**8.1**	Arrange food and beverages
	8.2	Feed the child
	8.3	Follow storage and safety practices
9) Provide physical care	**9.1**	Provide care for infants
	9.2	Provide care for toddlers / pre- schoolers
	9.3	Provide afterschool care
10) Foster holistic development of children U010	10.1	Organize Play & Learning Activities
	10.2	Carry out cultural and religious activities
	10.3	Support children's Psychosocial and cognitive development
	10.4	Manage children's behavior
	10.5	Support children's physical and motor development

Unit of competency	Element Number	Elements of Competence
11) Maintain Professionalism	11.1	Ensure effectiveness work
	11.2	Maintain personal grooming and health
	11.3	Adhere to professional norms and ethics
	11.4	Ensure child protection
12) Care of a child with special needs U012	12.1	Establish and maintain appropriate relationship with child with special n
	12.2	Provide appropriate assistance to child with special needs
	12.3	Assist the child with special needs to be independent
	12.4	Identify the problems arising from the child's condition
13) Administer Medications and Provide First Aids U013	13.1	Administer medications
	13.2	Provide first aids
	13.3	Deal with sick children
14) Carry out Child Care Centre Administration Activities U014	14.1	Supervise the subordinates and trainees
	14.2	Coordinate families and management of the centre
	14.3	