CHILD CARE CENTRE ASSISTANT

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Competency Standards Code: CODE
Source: National Competency Standard

National Certificate at NVQ Levels in the occupation of Child Care Center Operations Assistant will be awarded to those who are competent in

Units 1+2 – CODEQ1L2 – **NVQ Level 2**
Units 1+2+3+4+5+6+09+10 – CODEQ2L3 **NVQ level 3**
Units 1+2+3+4+5+6+7+8+9+10 – CODEQ3L4 - **NVQ level 4**



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NAITA

Unit of competency	Element Number	Elements of Competence
1. Maintain Housekeeping Standards N85S012U01	**1.1**	Carry out cleaning activities
	1.2	Dispose waste
	1.3	Carry out łaundry activities
2 Arrange Physical Environment N85S012U02	**2.1**	Arrange furniture, materials and accessories
	2.2	Arrange children's personal items
	2.3	Arrange sleeping area
	2.4	Arrange dining area
3. Maintain Health, Safety And Effective Environment N85S012U03	**3.1**	Maintain children's hygiene
	3.2	Provide medical treatments under supervisions
	3.3	Maintain safe environment
	3.4	Provide emergency care and first aid under supervision
4.Provide Food And Beverages N85S012U04	**4.1**	Arrange food and beverages
	4.2	Feed the child
	4.3	Follow storage and safety practices
5.Provide Physical Care N85S012U05	**5.1**	Provide care for infants
	5.2	Provide care for toddlers / pre-schoolers
	5.3	Provide afterschool care
6.Foster Holistic Development Of Children N85S012U06	**6.1**	Organize Play & Learning Activities
	6.2	Carry out social, cultural and religious activities
	6.3	Support children's emotional and cognitive development
	6.4	Manage children's behavior
	6.5	Support children's physical and motor development

Unit of competency	Element Number	Elements of Competence
7. Administer Medications And Provide First Aids N85S012U07	**7.1**	Administer medications
	7.2	Provide first aids
	7.3	Dealt with sick children
8.Carry Out Child Care Centre Administration Activities N85S012U08	**8.1**	Supervise the subordinates and trainees
	8.2	Coordinate families and management of the centre
9. Maintain Professionalism N85S012U09	**9.1**	Work effectively in a team
	9.2	Maintain personal grooming and health
	9.3	Adhere to professional norms and ethics
	9.4	Ensure child protection
10.Care Of A Child With Special Needs N85S012U10	**10.1**	Establish and maintain appropriate relationship with child with special needs
	10.2	Provide appropriate assistance to child with special needs
	10.3	Assist the child with special needs to be independent
	10.4	Identify the problems arising from the child's condition